

**Faculty Senate Minutes**  
**October 7, 2005**

**(Please note: these minutes were not transcribed and are not in a verbatim format. Additional note: a quorum was present for this meeting.)**

Durell Johnson

Meeting Called to Order at 12:04pm

(Called for acceptance of September Faculty Senate minutes)

Janet Melnick

Noted Bill Bryan's name was spelled incorrectly and Dave Byman was incorrectly identified in the meeting minutes

Durell Johnson

Tabled acceptance of the minutes until corrections could be made; the Faculty Senate secretary will make the corrections and resubmit the minutes for review through the list serve.

Mary Beth Krogh-Jespersen

Final enrollment numbers (as of snap shot date) is at 1254. This is 100 down from last year at this time. Dr. Krogh- Jespersen thanked everyone for their efforts in achieving this number of students. There are 63 students who have not paid yet who should also be in this head count. University Park is down 1000 students so it a university wide problem. Faculty and staff should understand it is a situation we have been dealing with for sometime now. The final analysis will occur the week of 10/10 /05.

While there will be budgetary consequences due to the short fall in the number of students, Dr. Krogh –Jespersen stressed the urgency of the situation but advised the faculty/staff that were present not to panic. Additionally, The Commonwealth College Campuses will also be in the process of repaying the \$8 million loan form UPark. Dr. Krogh- Jespersen thanked the faculty for informing the University Faculty Senators of the task force that has been charged to discuss curricular and program issues associated with the budget as this was the first time they were made aware of this.

Overall, Worthington Scranton campus is in good shape compared to some of the other former CWC campuses. We will be looking to share resources with other campuses and they will be looking to do the same with us.

November 15, 2005 will be the next Advisory Board meeting. The WS Advisory Board is seeking a faculty member to briefly address them on the topic of the proliferation, currently, of biographies. This would not have to be an extensive discourse, only about 10 minutes, if anyone is interested. The Advisory Board is also interested in hearing from faculty on other topics. If anyone is interested, please let Dr. Krogh-Jespersen know.

Finally, if the campus feels a need to discuss the current enrolment/financial situation all Dean's and chancellors are willing to come to our campus.

Dale Holen

How is the search for staff to assist in admissions progressing?

Mary Beth Krogh-Jespersen

We are in the second round.

Bill Bryan

We hope to have a decision by Tuesday or Wednesday (10/11 or 10/12)

Mike Mahalik

(Please refer to the previously distributed DAA report.) One additional item: Staff is currently working on the online course suggestion form. Do not be intimidated by the form, we hope to have a more efficient processing system. The final spring semester schedule will be complete by the end of October.

Marilee Mulvey

On this form (handout given): there will be drop down boxes on the computer version to make it as easy as possible to complete. When you submit the form you will get a confirmation notice in your email so you do not have to save the form. The information will be stored in a data base so that Allison Burns and IT will be able to coordinate faculty technology and scheduling requests.

Sharon Toman

Will Monday- Wednesday- Friday classes still be 50 minutes?

Mike Mahalik

Yes

Durell Johnson

University Faculty Senate

Dale Holen

Discussed the 2 transition committees and the under-representation of former CWC faculty in these groups.

Norbert

What was the popular consensus in the P&T committee for levels or tiers of review?

Dale Holen

Committee leaning toward 3.

Durell Johnson

Committee reports- Diversity

Janet Melnick

The Diversity Committee for the Faculty Senate and the SGA will be presenting “Project Able” (Acceptance by Learning) on October 24, 2005 from 11:00 to 1:00, in the cafeteria. This interactive program will enable students, faculty and staff to experience the challenges faced by individuals with disabilities. The program is provided by the Northeast PA Center for Independent Living. All student, faculty and staff are encouraged to attend.

Janet Melnick made a motion to request \$100.00 from the Senate for snacks for the program.

Dale Holen

Seconded,

Where does this money actually come from?

Mary Beth Krogh-Jespersen

Comes from the Chancellors office.

Motion passed

Durell Johnson

Committee reports- Faculty Affairs

Sharon Toman

The Faculty Affairs committee has expressed some concerns if the social activities committee is folded into the Faculty Affairs committee.

Norbert Mayr

Noted there was never an actual vote to accomplish this move.

Sharon Toman

If it does become a part of the Faculty Affairs committee, the committee members have questions and concerns about responsibility and liability for coordinating off-campus events.

Norbert Mayr

Friday evening get together were never coordinated by the social affairs committee.

Pat Hinchey

Some of the suggestions as they relate to the combination of the 2 committees can be traced back to Pat. She stated she was not suggesting that the Faculty Affairs committee sponsor “Happy Hours”, but we as a faculty or campus do not get together anymore or are not notified of births, deaths etc. She was referring more about a campus climate or culture.

Sharon Toman

Suggested the Faculty Affairs committee might be able to plan a Friday afternoon on-campus event.

Cindy Mailloux

Chaired the Social Affairs committee for a number of years and did state that a holiday party was planned each year. Cindy noted that periodically it is nice to get together as a campus.

Gail Keating

Chaired this committee for 25-26 years and noted that many felt the Christmas Parties (open houses at various houses) was overkill.

Fred Aebli

Noted that there are also generational issues – folks with young families have different issues than those with older or no children.

Jeff Mallas

Asked the campus community to come out and support athletic events.

Durell Johnson

This discussion leads into new business in terms of the language for the Social Affairs committee which is quite broad and as it stands it could incorporate a number of activities. This discussion/ charge to the Faculty Affairs Committee should be tabled until we have an opportunity to look at the language.

Changes to the Faculty Senate Constitution

Amendments/ updates to Faculty Senate Constitution- there have been several rounds of updates and we need to consider how it will fit with the reorganization.

I. Update of Titles

Motion: to update titles such as CEO to Chancellor

Seconded: Todd Adams

Motion passed

Durell Johnson

II. Committee memberships and Charge

Procedural: Will be putting together a council to oversee the committees' functions in terms of attendance. There needs to be a more formal process to remove members as this would impact Promotion and Tenure.

Motion:

Current limit on committee membership for faculty is 8. The motion is to remove the limit.

Seconded: Todd Adams

Lisa Corrigan

Point of Discussion: Committees function the best, from an organizational perspective, when they have no more than 5-7 members and the concern is some committee may grow too large, other committees may not have enough members.

Durrell Johnson

The cap of 8 faculty members was effective when there was a smaller faculty. One of the issues that the Senate Council will need to discuss and monitor are issues such as this, i.e., making sure no committee is overloaded with faculty and there are sufficient numbers on each committee.

Motion Passed

Durrell Johnson

III. Selection of Committee Members

Motion: Replaces end of spring semester selection to January.

Seconded: Todd Adams

Motion Passed

IV. Minimum instead of Maximum members on a Faculty Senate committee.  
Instead of a maximum of 8 members the change will read a minimum of 5.

Seconded: Todd Adams

Motion Passed

Durrell Johnson

V. International Program Committee charged.  
Establishes the International Program Committee

Seconded: Todd Adams

Motion Passed

New Business:

Sharon Toman

Golf Tournament Reminder- October 15, 2005

The Campus Chorale will be singing on the Santa Claus PSU Float on November 12, 2005 in Downtown Scranton. Please come out and join us to walk with the float.

SGA: The Student Government Association will be sponsoring a luncheon for faculty and maybe it would be nice if we, as a faculty, reciprocated and sponsored a luncheon for the students

Brenda Seery

Brenda expressed a concern with multi-year contracts for contract faculty possibly going to one – year fixed term. This seems disrespectful to the multi-year faculty and perhaps we should address this issue.

Dick Barshinger

The P& T committee has completed their work and the document will be transferred to faculty affairs. Faculty affairs will review and present their own report to the University Faculty Senate. The question of Divisions is currently before the Inter- University Relations Committee. As soon as Dick receives information he will forward it to the faculty.

Pat Hinchey

Can a summary of the meeting that was held on campus with the University Senators be provided?

Durell Johnson

There was no official minutes but he will send out some of the notes he took at the meeting Some major points: The UPark Faculty Senators were not informed of the task force meeting concerning the budget; no representation of faculty from the former CWC on the Curricular Integrity Committee; any decisions should be made with representation from those it effects.

Norbert Mayr

The white paper which delineated the restructuring was not a “done deal” but can be viewed as an opportunity. We need to make sure there is CWC input.

Pat Hinchey

Do we know how many campuses will be represented in the University College?

Norbert Mayr

There will be 14 campuses in the University College.

Durell Johnson

Not really a “college” but a collection of campuses.

No other business.

Motion to adjourn- Dale Holen

Seconded Todd Adams

Meeting Adjourned,

Respectfully submitted:

Janet Ann Melnick, Ph.D., LSW., MSW

Faculty Senate Worthington Scranton Secretary