

FACULTY SENATE MEETING

Date: 1-31-03

Time: 12:00

Location: Dawson 10

The Minutes

The meeting was called to order by Dale Holen at 12:09. Minutes from the December 13th meeting were approved by Dave Byman and seconded by Richard Fitzsimmons.

ADMINISTRATIVE REPORTS:

I. MARY-BETH KROGH-JESPERSEN:

a. Enrollment – final total 1467

Associate – 281

Baccalaureate – 885

Provisional – 79

U.G. Non-degree - 112

G.R Non-degree – 84

1. Losses are in the provisional students
2. Associate degree student numbers are stable
3. Decline in graduate non-degree students
4. Projected Enrollment – Trend is for Spring enrollment to be lower than Fall of previous year. Spring 2003 has a greater enrollment than Fall 2002.

b. Reminded faculty to be planning next Fall's budget for academic needs and library resources.

c. Campus will be hosting UN day on October 10.

II. BRUCE SHERBINE:

a. Reminded faculty to turn in Faculty Activity Reports and to schedule appointments with Juliet. Please provide 3 copies of the form when submitting.

b. Peer-review of teaching – seemed that the first round was successful. Requested input from reviewers

c. OPR – Online student attendance reporting NOT optional. Please complete within the required week beginning Feb. 3. More information on the process would be available soon. Faculty need to report student's attendance at the 4th week and at the 7th week faculty need to provide a mid-term grade. Recommended that faculty error on the conservative side when reporting students' attendance.

Discussion followed:

N. Mayr pointed out that the university lost \$300,000 for not correctly reporting attendance last year. Reminded faculty that reporting was not voluntary.

D. Holen asked for a clarification on the 7th week reporting.

N. Mayr stated that the grade reporting options would be Pass, D, Fail.

B. Sherbine responded that he was informed by the dean's office that the 7th week reporting system will call for the use of the ABCDF grading method.

J. Melnick asked if faculty would have the ability to provide input on the process.

N. Mayr assumed that there would be an assessment of the process after the first year.

J. Fehlner inquired if students would have access to their information.

B. Sherbine said that the information would be available to the students for a 1-2 week period.

D. Holen asked if faculty would be reminded of any lapses in reporting.

B. Sherbine assured faculty that he would provide a "gentle reminder" to any faculty remiss in their reporting.

III. UNIVERSITY PARK FACULTY SENATE:

a. D. Barnes and D. Barshinger reported that the library fine and fees discussion continues with a 4th option of a "Curse of the Gods" being suggested.

IV. STANDING COMMITTEES:

a. STUDENT LIFE COMMITTEE –

D. Holen reminded faculty that they can ban "chew" on an individual course basis. Faculty may want to include a statement in their syllabi.

b. CURRICULAR AFFAIRS COMMITTEE –

D. Byman – Letters, Arts and Sciences, Communications and Science are all possible areas for new programs

Discussion followed:

N. Mayr inquired about the status of a Masters in Education.

D. Byman: Discussion is ongoing. Waiting for financial picture and there is nothing to report.

B. Sherbine: Committee has not looked at this in enough detail yet. Need to negotiate with Harrisburg on the logistics. This is a complex decision.

M. Krogh-Jespersen: We have to look at what our cut would be. Three campuses must support and be involved with the program.

B. Sherbine stated that a broader look at this program was needed. There is a timing issue on any new programs. He sees the need by 2004 and hopes we won't be forced into it this summer.

c. DIVERSITY COMMITTEE

P. Cole expressed the committee's concern that women are missing classes on "Snow Days" when their children are out of school. The committee thought this was an issue that should be examined further but were uncertain if it was part of the Diversity Committee's role. The question was forwarded to D. Johnson as chair of the Student Affairs Committee.

V. NEW BUSINESS

Michelle Davis

Provided attendees with an information report on PSU on the mountain. The courses are being held at Montage. They are 8 week accelerated courses.

Faculty were reminded to recommend this program for students who are in the area and must drop traditional courses. Enrollment for Term 1 was 20 students and Term 2 17 – 18 students.

VI. UNFINISHED BUSINESS

a. D. Holen announced that the Undergraduate research website is up. Take a look at it. Any information anyone wants to add please contact A. Lagalante. A. Stoeckmann is collecting names for the Undergraduate Research committee.

Closing comments:

D. Holen commented on the very poor turn out at Gayle Smith's reception and reminded everyone of Tina Merli's reception as "Penn State Alumna of the Year".

Time Adjourned:

Motion to adjourn was made by D. Barshinger at 13:10.