

Senate Minutes

January 14, 2005

Note: Direct quotes are noted in “”; summary comments are proved in () and are only in sections where the audio tape was not clear enough to allow for transcription.

Durell Johnson

(The meeting was called to order at 12:05 p.m.)

“Meeting called to order. Has everyone looked at the December minutes? Any corrections or amendments? Can I have a motion to accept the minutes? All in favor. Aye (unanimously accepted) Minutes accepted”.

“We are going to change the order of business so that we can give Mary-Beth some extra time today for the Strategic Planning, so I am going to skip over the CEO report and come back to that”.

“We’ll go to the DAA report, Mike”.

Michael Mahalik

“I have nothing at this time”.

Marilee Mulvey

1. (Teaching, Learning and Technology Advisory committee: One final opportunity to provide input into classroom needs will be provided to faculty in the near future.)
2. (Faculty who are scheduled to receive new lap tops: A CWC Teaching, Learning and Technology sub-committee is researching this issue. Faculty will be asked in the near future for input.)

Durell Johnson

“Any committee reports?”

University Senate: (Rich Barshinger noted that the first meeting of the spring 2005 semester is scheduled for February 1, 2005).

Commonwealth College: (Norbert Mayr noted that there was nothing to report at this time.)

Durell Johnson

“Any old business?”

Plant Utilization Committee (Gene Ogazalek provided an update on the Wetlands proposed project: A survey is needed of the property and matching funds will be required to construct a greenhouse).

Marlene Soulsby

(1st year seminar: The 3 + 1 model, of providing the 1st year seminar will be discontinued. The committee is currently reviewing alternatives to this model.

(New Business)

Phil Moseley The faculty research seminar series will be reinstated this semester. If any faculty is interested in presenting their research, please email Phil.

Durell Johnson

“The main focus is to talk about the Strategic Planning and that it needs to be finished February 23. Mary-Beth asked if she could use the Faculty Senate meeting to discuss what needs to be done and a break down of each committee.”

Mary-Beth Krogh-Jespersen

“Not everyone here now was here for the 2002 Strategic Plan so at the risk of being boring I will say that the 2002 Strategic Plan was done for the Commonwealth College and this is a very detailed report. We had to respond to that Strategic Planning report by providing how our campus would support that plan. Lisa Corrigan and Norbert Mayr were the co-chairs of the Strategic Planning Committee. We had to focus on places, programs, people, resources, communities and report to the Board and make implementation plans. This was extremely detailed.”

“The plan that we are talking about now is based on this but nothing of the magnitude of the 2002 plan. It is going to be very short and to the point. I believe I sent around to everybody the red, yellow and green stoplights for the Strategic Plan. Basically that was about the Commonwealth College Strategic Plan saying what we accomplished; the green was what we were about to do in the process of accomplishing and the yellow and red was what we did not really get there. That was the summary of that Strategic Plan. Rod Erickson, the Provost, started this Strategic Plan which covers from 2005 to 2008. This Strategic Plan says that we need to include in it a number of things which the Commonwealth College Plan already includes. A number of reports have already been done. The plan that I have sent around is the final plan that they will be looking at.”

“Let’s try to think about the strategy. The plan is already done. There are seven goals. I am trying to make this relatively easy. Instead of having to appoint seven different committees, why don’t we use the existing committees that we have on campus that have dedicated the last three years to working on the latest topics. So the chairs of those core committees that we are going to mention here will end up the chairs of the goal committees. Everyone right now has separate formats. If you have this separate it will help to approve the Strategic Plan and I will tell you what we have already done. You have been distributed the plan via email. Does everyone have it? You know where to find extra copies. There are seven goals. They are academic excellence, student success, resources, community outreach, diversity, recruitment and retention and competitive campus positioning. They are pretty standard. So we have named the goals and what we are going to do is utilize existing committees as the goal committees. Every goal committee is going to have a director on it for that particular goal. The purpose of the director on the committee is to keep the action moving and be very task oriented. Be brief and get the point across. There are some goals where there are more than one committee for that goal. There might be co-chairs to help complete the goal.”

“I have asked for volunteers beyond that goal committee. Some staff members and other people are asked to join those committees. Let us know if you want to join. Why do I say that? Because when we submit the Strategic Plan we submit a list of names of those who participate. The purpose for that is to document it for FARs and SRDPs. Make sure you let me know so that I can put your name into the document. We are asking staff to help out for typing, copying, etc.”

“The DAA and CEO will be part of the Strategic Planning Committee. The chairs of all the goal committees will be part of it as well as writers such as Gail Smith and we are waiting to here from Richard Fitzsimmons because when these goal reports come in we need writers to assess and make sure the language is correct.”

“As I said at the opening, Advisory Board members are very seriously interested in this project. The chair of the Advisory Board, Dick Walsh and the chair of the Academic Affairs Committee, Robert Quinnan, also want to be on this Strategic Planning Committee because they feel they want to find out what is going on at this campus and they want to give us their advice.”

“Alan Peslak will be a chair and anyone can volunteer right now. If you change your mind and someone else might want to be a co-chair, that is okay. This is an opportunity for anyone who might want a promotion even though I know it is a lot of work.”

“I have a list of committees that I will hand out and we will get a final version soon. What I am saying is look at these goals. Under the seven goals there are as many seven or eight objectives. Be realistic. Sit down and put the bullets together, make them short and what we need to accomplish. I say no more than 3 under each objective. Some folks for example on the diversity committee had a 3 hour meeting. That was the pilot. You have done the work already.”

“Paul Shang and the Enrollment Management Committee have already put together a draft of enrollment management and that just needs to be reviewed. If you met four times weekly, by the fourth time you would have that draft accomplished. Marie will start putting the draft together for review.”

“The deadline for the SPC is February 16 which allows us about a week to look at it and send it out to the campus and then it will go on February 23. Do you have any questions?”

Fred Aebli

“Are the goals for the committees already prioritized?”

Mary-Beth Krogh-Jespersen

“You can re-prioritize the objectives. You can add to these objectives. We might have some unique ways of evaluating things. There are nine objectives. You can put strategies under these objectives, but you will not have the time to do all of these.”

Dale Holen

“Is the budget for the new building included in the SPC?”

Mary-Beth Krogh-Jespersen

“No. Absolutely not.”

Gail Smith

(Are the 7 goals CWC iterations – Do we prioritize these ourselves?)

Mary-Beth Krogh-Jespersen

“Let me give you an example. Our campus diversity committee is the most active of all the campuses. So when it comes to that session, you might say continue rather than develop.”

Other questions?

(Send an email to Durell or Marybeth if there are any changes on the committee list.)

Durell Johnson

Any further business?

Ron Yevitz

(NEPA Technology Alliance Entrepreneurial Student Competition is open to all students. Faculty will be receiving information in their mail box. Interested students should contact Ron. Competition dates January 24 and February 12, 2005)

Mike Mahalik

(Retention number from CWC have been distributed to the campuses. Worthington Scranton came in at # 3. Mike thanked those who have been involved in this effort and noted that our ranking demonstrated that what we have been doing is working.)

Fred Aebli

(Fred requested faculty and staff monitor their public remarks as negativity appears to be spilling over to the students. Students, apparently, have a negative view of what happens on this campus in terms of positive changes.)

Pam Kulp SGA representative

(Pam reported the following Scheduled SGA events and encouraged faculty participation:

January 25, 2005: Ice Cream Social

January 27, 2005: Honors program: Open discussion on the state of the world- Chris Carney will be primary speaker

January 27, 2005 Real Deal game show

April 16th – 17th Relay for Life – SGA is looking to staff a Faculty/Staff/Student team

Thon Bracelets- Worthington Scranton campus is not participating in Thon but will be supporting the event through the sale of bracelets which will be \$200/a piece

Durell Johnson

(Meeting adjourned. - Motion – Ron Yevitz- Seconded Dale Holen)

“All in favor. Aye” (Unanimous vote)

Respectfully submitted:

Janet Ann Melnick, Ph.D., LSW., MSW

Faculty Senate Worthington Scranton Secretary